

Application Form for Screening of RTHK TV Programmes

(For educational purpose)

To: Radio Television Hong Kong (Attn.: TV Programmes Video Archive)

Address: 3/F, Television House, 1A Broadcast Drive, Kowloon

Enquiry No.: 2339 7602 / Fax No.: 2338 3334 / Email: archives@rthk.hk / Website: www.rthk.hk

Details of Organization

Name of Organization : _____

Address : _____

Name of Officer-in-charge : _____

Post of Officer-in-charge : _____

Tel No. : _____

Fax No. : _____

Email : _____

Details of Screening

Name of Programme(s) : _____
/ Episode(s)

Purpose / Objective of Screening : _____

Proposed Date and Venue of Screening : _____

Target Audience : _____

Other Special Information : _____

Please put a “✓” in the appropriate box(es):

Your organization has a copy of the programme(s): Yes No

Your organization requests a copy of the programme(s): Yes No

The screening is for: Educational purpose Free to use Full programme screening

Organization's
Signature

:

Date

:

Guidelines on Application for Screening of RTHK TV Programmes

Eligibility for Application

Applicants should be:

1. *Kindergartens, primary and secondary schools, post-secondary institutions, universities and other non-profit-making educational organizations.
2. *Non-profit-making social service organizations.
3. Government departments.

*(*Remarks: The applicant should produce copies of supporting documents to identify the non-profit-making nature of the organization if upon RTHK's request.)*

Notes

1. Completed application forms should be submitted to RTHK TV Programmes Video Archive at least 14 working days in advance of the proposed screening date.
2. Complicated applications such as applications with more than 3 episodes and/ or with dubbing requests, etc. may require more than 14 working days for processing.
3. If the applicant requests a copy of the programme(s), dubbing cost will be charged.
4. The application for screening should be for educational purpose, free to use and full programme screening. Under no circumstances may the applicant charge on the viewers for viewing the programme(s).
5. Applicants should not copy the programme(s) in any format, neither the entire programme(s) nor part of the content. RTHK reserves the right to take legal actions upon any infringement of the copyright of the programme(s).
6. The application will be considered only if the applicant is in agreement with the terms and conditions of using RTHK TV Programmes.
7. RTHK reserves the right in approving / rejecting any applications.